

Sample

Date: _____

Dear Children:

I am enclosing copies of lists itemizing our personal and family possessions. These lists show what we have in case they are needed for fire or theft insurance purposes. Our cash, real estate, and investments will be disposed of at our deaths through our wills and/or trusts. The wills and/or trusts can be obtained through our attorneys, Vold & Morris, LLC.

We are asking each of you to mark on the enclosed lists to indicate which items you would like to receive at our deaths. The purpose of this exercise is to reduce or hopefully eliminate any fighting or disputes at that very emotional time. If we have omitted any items you would like to include, please add them to the list.

Be honest and truthful about what you want. You need to overcome any feeling that you are being greedy or selfish. Do not anticipate that we will “do the right thing.” Choose each item you want even if we have talked about it in the past. Place an appropriate number before each item listed stating your preferences as follows:

[1]. Means “I really want this, even if I do not get other things.”

[2]. Means “I would like to have this.”

[3]. Means “I will take this if no one else wants it.”

[4]. Means “Sell it in the estate sale.”

The original of the list will be kept in the safe deposit box. If you are unsure of where that box is located, contact our lawyers at (913) 696-0001.

Signature

Enclosure